

**IOWA DISTRICT COURT, FIFTH JUDICIAL DISTRICT**

IN RE: ACTING CLERK OF THE  
DISTRICT COURT FOR MADISON  
COUNTY

ADMINISTRATIVE ORDER 2014-62

**WHEREAS** on Friday, December 5, 2014, the District Court Judges of Election District 5A by majority vote pursuant to Iowa Code Sections 602.1209 and 602.1512 did meet and appoint Pam Slings of West Des Moines, Iowa, to be the new Clerk of the District Court for Madison County pending the successful completion of a course of education and training as specified by the District Court and State Court Administrators; it is therefore appropriate during the interim for the Chief Judge of the Fifth Judicial District to name Ms. Slings as the acting Madison County Clerk of the District Court until such time as she qualifies for official appointment. Ms. Slings shall become the acting Clerk of the District Court for Madison County on January 1, 2015.

It is estimated Ms. Slings will need approximately 12 to 18 months to complete the requirements for the Applied Management Series certificate program (or its future equivalent), to include the course *Fundamentals of Supervision* (or the equivalent), through the Iowa Judicial Branch in conjunction with the Iowa Department of Administrative Services. This certificate and course completion has been designated by the court administrators as the necessary conditions precedent to official appointment as it relates to Ms. Slings's achievement of the minimum qualifications for the position. Such course costs will be paid by the Iowa Judicial Branch and are to be completed in the course of Ms. Slings's official work duties as an employee of the Iowa Judicial Branch. Ms. Slings is further directed to participate in all district-wide Clerk of Court meetings as scheduled through the District Court Administrator's office during her acting appointment period, with any special circumstances regarding attendance approved in advance through the DCA.

Upon presentation of the documentation demonstrating successful completion of the Applied Management certification program to the Chief Judge an Administrative Order shall be issued confirming the appointment action of the

Election District 5A District Court Judges naming Ms. Slings Clerk of the District Court for Madison County.

**THEREFORE, IT IS HEREBY ORDERED** that Pamela Slings is appointed Acting Clerk of the District Court for Madison County effective January 1, 2015.

**IT IS FURTHER ORDERED** that Pamela Slings is empowered to perform all the duties and responsibilities of the position of Clerk of Court for Madison County, Fifth Judicial District, Iowa Judicial Branch, in her acting capacity.

Done this 12<sup>th</sup> day of December, 2014

  
ARTHUR E. GAMBLE, Chief Judge  
Fifth Judicial District of Iowa

Copies to:  
Pam Slings, Judicial Clerk 3, Madison County  
Jan Bowers, Madison County Clerk of the District Court  
All Fifth Judicial District District Court/District Associate Court Judges  
All Fifth Judicial District Clerks of District Court  
Adam Hanson, Madison County Magistrate  
Heather Tompkins, Judicial Clerk 2, Madison County  
Chad Jensen, Fifth Judicial District Chief Juvenile Court Officer  
Elizabeth J. Baldwin, Fifth Judicial District District Court Administrator  
Mare Steil, Fifth Judicial District Personnel and Finance Manager  
Colin Myers, Personnel Assistant  
Janis Haines, Fifth Judicial District Rural Case Coordinator  
Honorable David Wiggins, 5<sup>th</sup> District Liaison Justice  
David K. Boyd, State Court Administrator  
Peggy Sullivan, Director of Finance/Personnel  
Ken Bosier, Director of Technology Information  
Sally Kraemer, Correctional Services Director  
Pat Penning, Des Moines Area SAM, DHS  
Madison County Board of Supervisors  
Madison County Attorney  
Madison County Sheriff  
Madison County MH Advocate

FILED  
CLERK COUNTY, IA.  
14 DEC 18 AM 10:43  
CLERK DISTRICT COURT